



Monterey Park School

School Digital Citizenship Plan 2024-25

This template is provided as an option for schools to use to create their Digital Citizenship Plan by October 31 of each current school year. Refer to the [Digital Citizenship Plan insite page](#) for support and resources. You can modify and use this template or create your plan in a different format as needed to support the needs of your school. School leaders use collaborative consultation to determine 2-3 long term goals for the school year and build upon them for long-term impact.

Please share a relevant version of your School Digital Citizenship Plan with parents and students on your school's website.

Relevant contextual information about your school and School Development Plan:

- K-6 school with diverse population
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- About your school

Relevant evidence and data that informs your Digital Citizenship Plan:

- K-3 students are new to using digital tools for learning
- Grades 4-6 students are used to using digital tools both for learning and socializing
- Students are exposed to varied messages and information through online media platforms

School Digital Citizenship Plan						Progress		
Long Term Goal (e.g. spanning 8-10 months)	Competency (may be chosen from the CBE DC Competencies)	Short Term Goals (in support of the long term goal)	Outcomes	Activities & Resources	Measures	November	January	June
Long term goal #1 Learners will understand the importance of using digital tools responsibly and in a safe way.	RESPECTFUL: While online: <ul style="list-style-type: none"> • I am respectful and inclusive in my words and actions 	Short term goal 1 Students will use computers and iPads appropriately and for learning uses only at school.	Students will access computers and iPads and use them to complete learning activities within the classroom.	Review resources on Digital Resources page on CBE Insite. Reiterate expectations for digital tool use in classroom and during each activity.	There will be fewer incidents of students visiting inappropriate sites or YouTube while they are to be using other applications on the computers or iPads,			

	SAFE: <ul style="list-style-type: none"> I know how to be safe online and create safe spaces for others in online communities 	Short term goal 2 Students will understand the importance of being kind and inclusive in online chats.	Students will refrain from creating conflict and using hurtful language during online chats.	Review the concept of cyber-bullying. Community building and targeted diversity/inclusion teaching in classrooms at all grades.	There will be fewer or no incidents of cyber-bullying and/or conflict in online chats.			
		Short term goal 3						
Long term goal #2 Students will know their passwords and how to sign into the computers and iPads to use them for learning.	INVOLVED: <ul style="list-style-type: none"> I leverage digital tools to learn, express my creativity and collaborate with others 	Short term goal 1 Students will know their personal password.	All students will be able to independently sign in on a device	Teach students to read their password and type it using keyboard. Practice keyboarding skills to increase efficiency and accuracy. Create systems in classrooms for storing passwords so that students can reference them if needed.	Students will be more independently able to sign into devices.			
		Short term goal 2	Students will be able to access their Google classroom.	Targeting teaching of the features within Google Specific classroom	Students will demonstrate learning in Google			

				activities delivered in Google classroom so students can practice				
		Short term goal 3						
Long term goal #3		Short term goal 1						
		Short term goal 2						
		Short term goal 3						

Next Steps & Focuses for the Coming School Year

- Notes to refer to when creating your next DC Plan
- Notes to refer to when creating your next DC Plan
- Notes to refer to when creating your next DC Plan

